

Application for incorporation of trustees as a board

Section 7(3) Charitable Trusts Act 1957

Notes

Apply for incorporation online at <https://ct-register.companiesoffice.govt.nz>, by uploading:

- this completed application form, and
- a copy of your trust document (trust deed).

You can also upload other supporting documents, if needed.

Proposed name of charitable trust board

The name cannot be illegal, offensive, or too similar to that of another body corporate (such as a company or another charitable trust board). If you want to use a name that is similar, the existing organisation must give its consent to use the name. Upload their written consent to your application as a supporting document.

1. We, being trustees under a trust document that creates a trust exclusively or principally for charitable purposes, hereby apply to be incorporated as a board under the Charitable Trusts Act 1957.

Note — Examples of trust documents include a will, deed of trust, declaration of trust or a similar authorisation.

2. We, as trustees, are not at present incorporated.
3. This application is made with the authority of:

State name of society for which the trustees act and mode of authorisation by the society.
If there is no such society this should be stated.

- ☐ We have attached a copy of the trust document, certified as a correct copy by an applicant with the following statement as per section 10(2)(a) of the Charitable Trusts Act 1957:

“I hereby certify that this is a correct copy of the trust deed or rules of the
[name of trust board]”

- ☐ We have attached a statutory declaration as per section 10(2)(b) of the Charitable Trusts Act 1957 to this application.

Signature

Signatory's name

Designation ☐ Trustee ☐ Member of the Charitable Trust Board
☐ Authorised agent (Accountant/Lawyer etc)

Date signed

Proposed name of charitable trust board

Signatures of the trustees who are applying to be incorporated as a board

The trustee addresses you provide will be published on the public register.

A trustee’s address should be a physical address, but it does not need to be a residential address. The trustee could use the trust board’s registered office address or a professional advisor’s address.

1. Signature

.....

Full name

Address

2. Signature

.....

Full name

Address

3. Signature

.....

Full name

Address

4. Signature

.....

Full name

Address

Proposed name of charitable trust board

Signatures of the trustees who are applying to be incorporated as a board

The trustee addresses you provide will be published on the public register.

A trustee’s address should be a physical address, but it does not need to be a residential address. The trustee could use the trust board's registered office address or a professional advisor’s address.

5. Signature.....

Full name

Address

6. Signature.....

Full name

Address

7. Signature.....

Full name

Address

8. Signature.....

Full name

Address

Proposed name of charitable trust board

**Statutory declaration supporting the application for incorporation
as a charitable trust board**

Section 10(2)(b) Charitable Trusts Act 1957

I,

(Enter your full name)

of,

(Enter the full address where you live)

Occupation:

solemnly and sincerely declare that:

1. I am one of the applicants under the application for incorporation submitted with this statutory declaration.
2. There are no trusts, other than those set out in the trust document, under which the applicants for incorporation hold any property.

I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Note — Do not complete the following section until you are with the person witnessing your declaration.

.....
(Your signature)

Declared at

this

before me:

 day of ,

(Name of official witness)

.....
(Signature of official witness)
Justice of the Peace, solicitor or other person
authorised to take a statutory declaration